

CHARTER

Drug Testing Advisory Board

PURPOSE

The Substance Abuse and Mental Health Services Administration seeks to improve the quality of services for forensic workplace urine drug testing, assess the science and technology used in drug analyses, improve the quality of related laboratory services and systems for drug testing, generate standards for laboratory certification for Federal workplace drug testing programs, and guide national policy in these areas by the establishment of the Drug Testing Advisory Board.

AUTHORITY

42 U.S.C. 290aa(h), Section 501 of the Public Health Service Act, as amended. The Drug Testing Advisory Board is governed by the provisions of Public Law 92-463, as amended (5 U.S.C. Appendix 2), which set forth standards for the formation and use of advisory committees.

FUNCTION

The Drug Testing Advisory Board shall advise the Administrator, Substance Abuse and Mental Health Services Administration, based on an ongoing review of the direction, scope, balance, and emphasis of the Agency's drug testing activities and the drug testing laboratory certification program.

The Board shall review the Agency's program for national laboratory certification for Federal workplace drug testing programs as required by Public Law 100-71 and as described in the Mandatory Guidelines for Federal Workplace Drug Testing Programs. It shall recommend areas for emphasis or de-emphasis, new or changed directions, and mechanisms or approaches for implementing recommendations. Periodically, the Board shall review specific science areas on new drugs of abuse and the methods necessary to detect their presence.

STRUCTURE

The Drug Testing Advisory Board shall consist of the Director, Division of Workplace Programs, Center for Substance Abuse Prevention, as Chair, and 10 members selected by the Administrator, Substance Abuse and Mental Health Services Administration. The 10 members appointed to the Board shall be recognized as experts in either analytical forensic toxicology, in specimen

collection procedures for regulated drug testing programs, or in interpreting drug testing results. The individuals appointed should represent a variety of disciplines related to forensic drug testing such as experience in a forensic drug testing laboratory, related academic research, toxicological research, the Medical Review Officer community, or technical expertise from other government agencies involved with drug testing issues, including military drug testing programs.

Members shall be invited to serve for overlapping four year terms; terms are contingent upon the continuation of the Board.

Management and support services shall be provided by the Division of Workplace Programs, Center for Substance Abuse Prevention, Substance Abuse and Mental Health Services Administration.

MEETINGS

Meetings shall be held approximately four times a year at the call of the Chair, who shall also approve the agenda. A quorum for the conduct of business shall be six members. A government official shall be present at all meetings.

Meetings shall be open to the public except as determined otherwise by the Secretary or other official to whom the authority has been delegated; notice of all meetings shall be given to the public.

Meetings shall be conducted and records of the proceedings kept as required by applicable laws and Departmental regulations.

COMPENSATION

Members who are not full time Federal employees shall be paid at the rate of \$200 per day, plus per diem and travel expenses in accordance with Standard Government Travel Regulations. Federal employees shall not receive compensation for service on the Board, but will receive per diem and travel expenses in accordance with Standard Government Travel Regulations.

ANNUAL COST ESTIMATE

The estimated annual cost for operating the Board, including compensation and travel expenses for members, but excluding staff support, is \$75,632. The estimate of annual person years of staff support is 0.60, at an estimated annual cost of \$58,519.

REPORTS

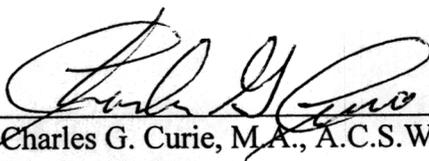
In the event a portion of a meeting is closed to the public, a report shall be prepared which shall contain, at a minimum, a list of members and their business addresses, the Board's functions, dates and places of meetings, and a summary of the Board's activities and recommendations made during the fiscal year. A copy of the report shall be provided to the Department Committee Management Officer.

DURATION

Unless renewed by appropriate action prior to expiration, the Drug Testing Advisory Board will terminate on June 15, 2006.

APPROVED:

5/14/04
Date



Charles G. Curie, M.A., A.C.S.W.
Administrator